

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

MINUTES – REGULAR MEETING

March 24, 2022 – 6:00 PM – MHS Cafeteria “A”

A meeting of the Board of Education will be held this day in the MHS Cafeteria “A”. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education President Jeanne Lombardino – 6:04PM

II. OPEN PUBLIC MEETING STATEMENT – Mrs. Lombardino

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 12, 2022, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL

Present: Debra Babich, Rikki Erickson, Jennifer Esposito, Kristen Gall (arrived at 6:08pm), Kelly Harabin, Tim Kenyon, Jeanne Lombardino, and Sharon Lukac (arrived at 6:09pm)

Also Present: Dr. Jamil Maroun, Superintendent; Daniel Hemberger, Assistant Superintendent; Allison Bogart, School Business Administrator/Board Secretary

Absent: Josephine Pschar

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the Regular Meeting and Executive Meeting minutes of the following meetings: February 15, 2022.

Mrs. Lombardino made motion to approve the Minutes. The motion was seconded by Ms. Babich and approved by unanimous voice vote except for Mrs. Esposito who abstained.

VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Dr. Jamil Maroun

- Dr. Maroun invited the audience to attend Mr. Manville at 7pm in the HS Auditorium
- Suspension Report/HIB Report
- 2 HIB – 1 confirmed
- 15 In school Suspension, 22 Out of School Suspensions
- Dr. Maroun noted that we continue to work with the students who are struggling post Covid to reintegrate to fulltime in person instruction
- Student Report (Brandon Alvarado - Student Representative)
 - Spoke about Spring Sports
 - MHS Baseball, Softball, Track (65 students in track)
 - ABIS Track (50 students)
 - Clubs/Activities - MHS
 - Mr. Manville Competition

- Forensics (16 members from MHS)
- Trivia Night
- E-Sports Club
- Drama Club Presentation - Grease
- Pops Concert (ABIS & MHS)
- Clubs/Activities - ABIS
- National Junior Honor Society Induction (16 students)
- Pops Concert (ABIS & MHS)
- Student/Staff Recognition
 - Dr. Maroun announced the Staff Member of the Month, Student of the Month and Athlete of the Month for December through February. Certificates were handed out by Board President Jeanne Lombardino and Assistant Superintendent Dan Hemberger.
- Preliminary Budget Presentation
 - Dr. Maroun presented the Tentative 2022-23 Budget that is on the agenda this evening for approval. Once approved it will be submitted to the County Office of Education for approval and we will hold our Public Budget Hearing at the April Board of Education Meeting. This budget reflects a \$3,624,451 state aid increase and maintains a 0% tax increase. It also reflects the addition of both teaching and administrative staff, and a various facilities and capital improvement projects that will allow us to continue to grow our district and meet the needs of staff and students.
- General Updates
 - Enrollment
 - Various Upcoming Events
 - Assistant Superintendent Posting & Interim BA Posting
 - Covid Update
 - Masks Optional
 - Minimal Cases Reported so far in March

At 6:45pm Mrs. Lombardino motioned to enter Closed Session. Items discussed would be in reference to Item #4,5 & 8 listed below. No formal action will be taken. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

At 7:08pm Mrs. Lombardino made a motion to end Closed Session. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

VII. PUBLIC COMMENT – Ms. Lombardino will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question

Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

At 7:10pm Mrs. Lombardino moved that the meeting be opened to the public for comment on agenda items only. The motion was seconded by Mrs. Gall and approved by unanimous voice vote. Mrs. Lombardino invited questions and comments from the public on agenda items only.

No Comment from the Public

At 7:10pm Mrs. Lombardino motioned to close the meeting to the public. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

VIII. COMMITTEE REPORTS:

A. Policy Committee: Sharon Lukac, Chairperson

Mrs. Lukac reported that the Policy Committee met 8th to review the policies being presented tonight. The next meeting will be on April 27, 2022 at 6pm.

Mrs. Lukac moved Item A1 & A2 as follows:

A-1 RESOLVED, the Board of Education approves the updated Restart and Recovery Plan which reflects the changes from the COVID 19 Public Health Recommendations for local health departments for K-12 schools dated March 23, 2021 - Policy 1648.11.

A-2 RESOLVED, the Board of Education approves for first reading the adoption of the following policies/regulations:

Policy 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment
Policy 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
Regulation 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
Policy 2451	Adult High School
Regulation 2460.30	Additional/Compensatory Special Education and Related Services
Policy 2622	Student Assessment
Regulation 2622	Student Assessment
Policy 3233	Political Activities
Policy 5112	Entrance Age
Policy 5460	High School Graduation
Policy 5541	Anti-Hazing
Policy 7540	Joint Use of Facilities
Policy 8465	Bias Crimes and Bias-Related Acts
Regulation 8465	Bias Crimes and Bias-Related Acts
Policy 9560	Administration of School Surveys

The motion was seconded by Mrs. Lombardino and approved by roll call vote as follows:

AYES: Debra Babich, Rikki Erickson, Jennifer Esposito, Kristen Gall, Kelly Harabin, Tim Kenyon, Jeanne Lombardino and Sharon Lukac

NAYES: None

ABSENT: Josephine Pschar

B. Curriculum and Instruction Committee (Student Activities): Jennifer Esposito, *Chairperson*

Mrs. Esposito reported that the C&I Committee met on March 15th and discussed the Start Strong Assessments, Pre-K Partners, Mid-Year Assessments, Spring NJSLA & Graduation Assessments, Curriculum rewrites for the summer, Planning for summer programs, Writing Revolution Assessments, STEM Grants for Science, and Course Scheduling for the High School. The next meeting of the C&I Committee will be on April 5th.

Mrs. Esposito moved Item B1 through B7 as follows:

Whereas the Superintendent of Schools has recommended certain changes in the district's curriculum, instruction, and student activity programs, now, therefore be it

B-1 RESOLVED, the Board of Education approves the following travel by school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Employee	Event(s)	Location	Date(s)	Estimated Cost	Budget Source
Christa Mawn	Writing in Science Grades K-8	Science and Engineering Resource Center Piscataway, NJ	4/6/22	Registration: \$95 Mileage: \$7.35 (RT)	11-000-223-320-000-000-000
Lauren Kurzius	NSELA 2022 Science Leadership Series	Virtual Conference	4/26/22 – 4/28/22	Registration: \$60	11-000-223-320-000-000-000
Leticia Jankowski	FLENJ Annual Conference 2022 "The Future is Language"	Virtual Conference	4/29/22	Registration: \$45	11-000-223-320-000-000-000
Robin Carver	Instructional Coaching Summit	Virtual Conference	5/4/22 – 5/5/22	Registration: \$350	11-000-223-320-000-000-000
Dr. Jamil Maroun	NJASA/NJAPSA 2022 Spring Leadership Conference	Harrah's Atlantic City, NJ	5/18/22 – 5/20/22	Registration: N/A Hotel: \$100 per night (State Waiver Granted) M&I: \$147.50 Total Parking/Tolls: \$30 approx. Mileage: \$84 (RT)	11-000-251-890-000-001-000
Aldo Russo	NJASCD Early Childhood Summit	NJPSEA/FEA Monroe, NJ	5/19/22	Registration: \$150 Mileage: \$13.30 (RT)	11-000-251-890-000-002-000 11-000-230-580-000-000-000
Nicole Buley	NJASCD Early Childhood Summit	NJPSEA/FEA Monroe, NJ	5/19/22	Registration: \$150 Mileage: \$13.30 (RT)	11-000-251-890-000-002-000 11-000-230-580-000-000-000

B-2 RESOLVED, the Board of Education approves the following Field Trip pursuant to Board of Education Policy 2340:

Date(s)	Destination/Travel Mode	Grade Level	Subject Matter
ABIS			
April 8, 2022	Franklin Institute Philadelphia, PA Transportation: SCESC	Grade 5 Total Students: 106	The students will be visiting a special exhibit that will immerse them in the themes of their novel.
Manville High School			
March 3, 2022	Kean University Union, NJ Transportation: SCESC	Middle Earth Students Grades 11 & 12 Total Students: approx. 20	Middle Earth YCRP Campus Visit Assist students in exposure to colleges

April 5, 2022	Rider University Lawrence, NJ Transportation: SCESC	Middle Earth Students Grades 11 & 12 Total Students: approx. 20	Middle Earth YCRP Campus Visit Assist students in exposure to colleges
April 12, 2022	Roosevelt School Manville, NJ Transportation: Walking Trip	MHS National Honor Society Grades 11 & 12 Total Students: approx. 12	Roosevelt School will be celebrating College and Career Week. On April 12th, National Honor Society students will talk to 3rd and 4th grade about their respective college choices and/or career path.
May 3, 2022 or May 18, 2022	Somerset Patriots Baseball Bridgewater, NJ Transportation: Bus	Algebra I Students Grade 9 Total Students: 100	Sanofi, partnering with Students 2 Science, will be present at the ballpark to help educate students how elements of STEM are visible in the ballpark and in the game of baseball.
June 3, 2022	"Music in the Parks" Six Flags Great Adventure Jackson, NJ Transportation: US Coachways	MHS Band, Choir and Band Approx: 50 Students	Students will have an opportunity to perform for a panel of professional music judges.

B-3 RESOLVED, the Board of Education approves the following Summer Enrichment Program positions, from June 27, 2022 to July 28, 2022 with staffing as indicated:

Position	Program	Compensation	Dates	Source
Up to Two (2) Coordinators	Coordinators of the Manville School District Summer Enrichment Program	Up to 150 hours each @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) School Nurse	Manville School District Summer Enrichment Program	Up to 144 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
Three (3) Teachers	Grade K Summer Enrichment	Up to 80 hours each @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
Three (3) Teachers	Grade 1 Summer Enrichment	Up to 80 hours each @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
Three (3) Teachers	Grade 2 Summer Enrichment	Up to 80 hours each @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
Three (3) Teachers	Grade 3 Summer Enrichment	Up to 80 hours each @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
Three (3) Teachers	Grade 4 Summer Enrichment	Up to 80 hours each @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	Grade 5 ELA Summer Enrichment	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	Grade 5 Math Summer Enrichment	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	Grade 5 Accelerated Math Camp	Up to 30 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	Grade 6 ELA Summer Enrichment	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	Communications Workshop Summer Enrichment	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	Grade 6 Math Summer Enrichment	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	Grade 7 ELA Summer Enrichment	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER

One (1) Teacher	Grade 7 Math Summer Enrichment	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	Grade 8 ELA Summer Enrichment	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	Grade 8 Math Summer Enrichment	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	Algebra I Honors Accelerated Math Camp	Up to 30 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	Algebra I Credit Recovery	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	Geometry Credit Recovery	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	Biology Credit Recovery	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	Chemistry Credit Recovery	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	Physical Education (9-12) Credit Recovery	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	US History Credit Recovery	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER
One (1) Teacher	English (9-12) Credit Recovery	Up to 80 hours @ the negotiated rate	June 27, 2022 – July 28, 2022	ESSER

B-4 RESOLVED, the Board of Education approves the following Title III Summer Enrichment Program positions, from June 27, 2022 to July 28, 2022 with staffing as indicated:

Position	Program	Compensation	Dates	Source
Up to Four (4) Teachers	Grade K-12 ESL Summer Program	Up to 100 hours per teacher @ the negotiated rate	June 27, 2022 – July 28, 2022	Title III

B-5 RESOLVED, the Board of Education approves the following Extended School Year Programs (Special Education as per Student IEP) for twenty-four (24) days, from June 27, 2022 to July 29, 2022 (off 7/4/2022), with staffing as indicated:

Position	Program	Compensation	Dates	Source
One (1) Teacher Two (2) Instructional Assts.	PSD/ABA	Teacher: 120 Hours Instructional Assts.: 96 Hours each @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm	IDEA
One (1) Teacher Two (2) Instructional Assts.	PSD	Teacher: 120 Hours Instructional Assts.: 96 Hours each @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm	IDEA
One (1) Teacher Two (2) Instructional Assts.	LLD Grades K-3	Teacher: 120 Hours Instructional Assts.: 96 Hours each @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm	IDEA
One (1) Teacher Two (2) Instructional Assts.	MD Grades 1-4	Teacher: 120 Hours Instructional Assts.: 96 Hours each @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm	IDEA

One (1) Teacher Two (2) Instructional Assts.	LLD Grades 3-5	Teacher: 120 Hours Instructional Assts.: 96 Hours each @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm	IDEA
One (1) Teacher Two (2) Instructional Assts.	LLD Grades 6-9	Teacher: 120 Hours Instructional Assts.: 96 Hours each @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm	IDEA
One (1) Teacher One (1) Instructional Asst.	MD Grades 9-11	Teacher: 120 Hours Instructional Assts.: 96 Hours @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm	IDEA
Two (2) Speech Therapists	For Programs Above As Per IEP	As Needed Per IEP @ the negotiated rate	6/27 to 7/29/2022	IDEA
One (1) Occupational Therapist	For Programs Above As Per IEP	As Needed Per IEP @ the negotiated rate	6/27 to 7/29/2022	IDEA
One (1) Physical Therapist	For Programs Above As Per IEP	As Needed Per IEP @ the negotiated rate	6/27 to 7/29/2022	IDEA
One (1) School Nurse	For All Programs Above	96 Hours @ the negotiated rate	6/27 to 7/29/2022 8:30 am-12:30 pm	IDEA
One (1) Crisis Interventionist (Social Worker or School Psychologist)	For All Programs Above	96 hours	6/27 to 7/29/2022 8:30 am-12:30 pm	IDEA

B-6 RESOLVED, the Board of Education approves the following positions for the Child Study Team members to conduct summer evaluations with staffing as follows:

Position	Program	Compensation	Dates	Source
LDT-C	Child Study Team Summer 2022 Evaluations	Per Diem Rate	Up to Thirteen (13) Days Total During Summer 2022	IDEA
School Psychologist	Child Study Team Summer 2022 Evaluations	Per Diem Rate	Up to Thirteen (13) Days Total During Summer 2022	IDEA
Social Worker	Child Study Team Summer 2022 Evaluations	Per Diem Rate	Up to Thirteen (13) Days Total During Summer 2022	IDEA
Speech Therapist	Child Study Team Summer 2022 Evaluations	Per Diem Rate	Up to Thirteen (13) Days Total During Summer 2022	IDEA

B-7 RESOLVED, the Board of Education approves the following positions with staffing as follows:

Position	Program	Compensation	Effective Dates	Source
One (1) Teacher	Tri-M Advisor	Up to ten hours at \$37.50 per hour	2021-2022 School year	11-140-100-101-050-007-000
One (1) AP English Teacher	Mock testing for AP Language Arts	Two (2) Days – Four (4) hours per day @ \$37.50 per hour	March & April 2022	11-140-100-101-050-006-000
One (1) AP English Teacher	Mock testing for AP Literature	Two (2) Days – Four (4) hours per day @ \$37.50 per hour	March & April 2022	11-140-100-101-050-006-000

One (1) AP Social Studies Teacher	Mock testing for AP Gov. & Euro.	One (1) Day – Four (4) hours per day @ \$37.50 per hour	March & April 2022	11-140-100-101-050-006-000
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The motion was seconded by Mrs. Harabin and approved by roll call vote as follows:

AYES: Debra Babich, Rikki Erickson, Jennifer Esposito, Kristen Gall, Kelly Harabin, Tim Kenyon, Jeanne Lombardino and Sharon Lukac

NAYES: None

ABSENT: Josephine Pschar

C. Negotiations Committee: Jeanne Lombardino, *Chairperson*

Mrs. Harabin reported that we were able to tie up the MAA negotiations and she would like to thank the committees for their work in getting this taken care of.

Mrs. Harabin moved Item C-1 as follows:

C-1 MANVILLE ADMINISTRATORS ASSOCIATION (MAA) MOA AND SALARY GUIDES FOR 2021-2024

RESOLVED, The Manville Board of Education approves the 2021-2024 Memorandum of Agreement and Salary Guides between the Manville Board of Education and the Manville Administrators Association (MAA).

The motion was seconded by Mrs. Gall and approved by roll call vote as follows:

AYES: Debra Babich, Rikki Erickson, Jennifer Esposito, Kristen Gall, Kelly Harabin, Tim Kenyon, Jeanne Lombardino and Sharon Lukac

NAYES: None

ABSENT: Josephine Pschar

D. Personnel

Mrs. Lombardino moved Items D1 through D7 as follows:

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations and Retirements:

Name	Position	Action	Effective Dates
Alisha Borkowski	LA Teacher ABIS	Extension of Unpaid Maternity Leave of Absence	March 7, 2022 – April 1, 2022* *revised date
Alexus Terrell	Art Teacher ABIS	Paid Leave of Absence followed by an Unpaid Leave of Absence in accordance with FMLA	On or about March 7, 2022 – April 4, 2022

Amy Honchar	Special Education Teacher ABIS	Resignation	May 25, 2022* *revised date
Maureen Brown	Reading Intervention Teacher Roosevelt School	Retirement	July 1, 2022

D-2 RESOLVED, the Board of Education employs the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Sam McSpiritt	School Psychologist Special Services	School Psychologist (pending issuance)	MA + 30, Step 2 \$59,920, pro-rated	On or about May 16, 2022 – June 30, 2022
Christina Mouridy	Grade 4 Teacher (MLR for Meghan Dattola) Roosevelt	CEAS Elementary in Grades K-6	MA, Step 3 \$57,030, pro-rated	March 1, 2022 – June 30, 2022
Sintia Strollo	Custodian Buildings & Grounds	N/A	Custodial Schedule Category A, Step 3 \$50,420, Pro-Rated	April 11, 2022 – June 30, 2022
Melissa Lavy	Special Education Instructional Assistant, PT Roosevelt	Standard Elementary Education	Special Education Instructional Assistant, Part-Time – Step 2 \$22.70 Per Hour	March 21, 2022 – June 30, 2022
Christine Gorbatuk	Special Education Instructional Assistant, PT Weston	BS Rutgers University	Special Education Instructional Assistant, Part-Time – Step 1 \$21.93 Per Hour	April 6, 2022 – June 30, 2022
Sean Lubreski	Baseball Coach ABIS	Substitute Certificate	Stipend per Contract	2021-2022 School Year
Kira Moebius	Physics Teacher Manville High School	CEAS Physics Education (pending issuance)	BA, Step 5 \$56,720	2022-2023 School Year

D-3 RESOLVED, the Board of Education approves the following staff/position transfer effective September 1, 2022:

Name	From	To	Effective Dates
Diana Gallagher	Grade K Weston	Academic Interventionist, K-4 Weston/Roosevelt	2022-2023 School Year

D-4 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Alexa Lucchesse	Tri-M Advisor	Up to ten (10) hours @ \$37.50 per hour	2021-2022 School year
Lindsay Sandford (repl. Kerry Zeigler)	ESL Grade K After-Hours Program for ESL Students	Two (2) days per week One (1) hour per day up to 50 hours total @ \$37.50 per hour including planning	March 7, 2022 – May 4, 2022

Julia T.M. Bowie (repl. Diane Harper)	ESL Grades 9 - 12 After-Hours Program for ESL Students	Two (2) Days per Week – One (1) hour per day @ \$37.50 per hour including planning for up to 50 hours total	March 21, 2022 – May 4, 2022
Andrew Haines	Esports Club Volunteer	N/A	March 25, 2022 – June 30, 2022
Carl Imhoff	Strength & Conditioning Volunteer	N/A	Spring 2022
Karen Sweeney (repl. Meghan Dattola)	To provide leadership in the review, development, implementation, and coordination of district K-12 curriculum. To successfully plan, train, develop and monitor PLCs in content area/grade levels assigned.	\$1300, <i>pro-rated</i>	March 2022 – June 2022
Kevin Caldwell	Mock testing for AP Language Arts	Two (2) Days – Four (4) hours per day @ \$37.50 per hour	March & April 2022
Daniel McMahon	Mock testing for AP Literature	Two (2) Days – Four (4) hours per day @ \$37.50 per hour	March & April 2022
Michael Forte	Mock testing for AP Gov. & Euro.	One (1) Day – Four (4) hours per day @ \$37.50 per hour	March & April 2022
Kristina DiNardo Aurora Scanlon* (covering for K. DiNardo)	After School Duty Weston School	Stipend as per Contract	2021 – 2022 School Year *March 1, 2022 – April 4, 2022

D-5 RESOLVED, the Board of Education approves the following staff members as Mentors for Provisional Certificated Staff for the 2020 – 2021 School Year:

Mentor Name	Mentee/Position	Compensation	Effective Dates
Cristina Zuniga	Mentor for Christina Mouridy Grade 4 Teacher Roosevelt	Mentor Stipend to be paid by new teacher	March 7, 2022 – June 30, 2022

D-6 RESOLVED, the Board of Education approves the student listed below as a Student Teacher in the Manville School District during the 2022 – 2023 School Year as follows:

Name	College/University	Student Teaching Period	School
Amal Youssef	Grand Canyon University	August 2022 – December 2022	Manville High School

D-7 RESOLVED, the Board of Education approves the following substitutes for the 2021-2022 school year with compensation as stated, pending satisfactory completion of employment requirements:

Name	Position	Compensation	Effective Dates
Sean Lubreski	Substitute Teacher / Instructional Assistant	Long Term: \$190 Per Day Teacher: \$125 Per Day Inst. Asst: \$105 Per Day	March 25, 2022 – June 30, 2022
Kira Moebius	Substitute Teacher / Instructional Assistant	Long Term: \$190 Per Day Teacher: \$125 Per Day Inst. Asst: \$105 Per Day	March 25, 2022 – June 30, 2022

The motion was seconded by Mrs. Harabin and approved by roll call vote as follows:

AYES: Debra Babich, Rikki Erickson, Jennifer Esposito, Kristen Gall, Kelly Harabin, Tim Kenyon, Jeanne Lombardino and Sharon Lukac

NAYES: None

ABSENT: Josephine Pschar

E. Finance and Facilities Committee: Kelly Harabin, *Chairperson*

Mrs. Harabin reported that the committee met on March 22nd. The committee discussed that status of the Referendum Project bids, had lengthy discussion regarding the budget, which reflects the goals of the district and utilizes the funds in a fiscally responsible manner. We also discussed the items that are on the agenda to be approved this evening. Our next meeting is in TBD in April.

Mrs. Harabin moved to Table Item E9 as follows:

E-9 AWARD OF BID FOR AUDITORIUM RENOVATION AT WESTON ELEMENTARY SCHOOL NJDOE #35-3000-090-22-1000 & #35-3000-090-20-4000

WHEREAS, the Board of Education advertised for bids for Alterations - Auditorium Conversion to Multi-purpose Room & Multi-purpose Room HVAC; Electrical Service Upgrades at the Weston Elementary School; and

WHEREAS, on March 24, 2022 bids were opened and read aloud in the Conference Room at Manville High School with the following results:

BIDDERS	BASE BID	Alt GC No. 1	TOTAL BID
Venus Tile & Marble LLC	\$1,489,000	\$38,000	\$1,527,000
DeSapio Construction, Inc	\$1,998,000	\$69,000	\$2,067,000

WHEREAS, David Rubin, Manville Board of Education Board Attorney, has analyzed the bids, determined that all are in compliance with the specification, and recommended the award to the company with the lowest responsible bid, now, therefore, be it

RESOLVED, the Board of Education awards the Alterations - Auditorium Conversion to Multi-purpose Room & Multi-purpose Room HVAC; Electrical Service Upgrades at the Weston Elementary School to the lowest responsible bidder, Venus Tile & Marble LLC. 1083 Rt 12, Frenchtown, NJ 08825.

The motion was seconded by Mrs. Lombardino and approved by roll call vote as follows:

AYES: Debra Babich, Rikki Erickson, Jennifer Esposito, Kristen Gall, Kelly Harabin, Tim Kenyon, Jeanne Lombardino and Sharon Lukac

NAYES: None

ABSENT: Josephine Pschar

Mrs. Harabin moved Items E1-E8 & E10-E17 as follows:

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of January 2022:

WHEREAS, these reports show the following balances on January 31, 2022:

FUND	CASH BALANCE	APPROPRIATION BALANCE
(10) General Current Expense Fund	\$8,075,721.46	
(11) Current Expense		\$2,027,365.87
(12) Capital Outlay		\$0.00
(13) Special Schools		\$0.00
(20) Special Revenue Fund	(277,590.66)	\$1,234,874.97
(30) Capital Projects Fund	(1,819,380.35)	\$174,739.15
(40) Debt Service Fund	\$2,225.03	\$0.00
TOTAL	\$5,980,975.48	\$3,436,979.96

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$1,583,672.42
Special Revenue Fund #20		\$186,040.92
Capital Projects Fund #30		\$62,250.66
Debt Service Fund #40		\$0.00
TOTAL		\$1,831,964.00

E-3 BUDGET TRANSFERS RESOLUTION – NONE FOR THIS MEETING

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending January 31, 2022.

AMOUNT	TO	FROM	REASON
\$12,671.41	11-000-270-518-000-000-000	11-000-291-290-000-001-000	Unanticipated Transportation Expense

E-4 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

CHECK#	DATE	VENDOR	AMOUNT
3130	2/11/22	Service Plus	\$5,620.05
3131	2/11/22	Aramark	\$71,648.04
3132	2/14/22	C. Ramaglia	\$30.05
3133	2/23/22	Service Plus	\$639.90
3134	3/03/22	Edvocate	\$1,212.00
3135	3/14/22	Aramark	\$85,013.69
		Total	\$164,163.73

E-5 FACILITY USE REQUESTS

RESOLVED, the Board of Education approves the following Facility Use Request:

ORGANIZATION	PROGRAM	LOCATION	DATE	TIME	FEES
Soccer Centers (Tom Nota)	Soccer Games	MHS Ned Panfile Stadium	May 22, 2022 Sunday	8:00 a.m. – 2:00 p.m.	\$62.50/HR
Soccer Centers (Tom Nota)	Soccer Games	MHS Ned Panfile Stadium	March 4, 2022 Friday	6:00 p.m. – 9:00 p.m.	\$62.50/HR
MYAL	Football Strength & Conditioning Workouts	Weston School Gymnasium	March 7, 2022- April 6, 2022 M, W, Th	6:00 p.m. – 8:00 p.m.	N/A
Manville Recreation	Summer Camp	Roosevelt School A4, A8, Multipurpose Room, Playground	July 5, 2022 – July 29, 2022 M, T, W, Th, F	8:00 a.m. – 3:30 p.m.	N/A

E-6 ACCEPTANCE OF DONATION

RESOLVED, the Board of Education acceptance and appreciation for the following donations:

AMOUNT/ITEMS	ORGANIZATION	USE
110 Dictionaries (\$849.50)	Rotary Club of Hillsborough	Dictionaries for the 3 rd Grade Students
School Supply Kits (\$300)	Smiles R US	Prepackaged School Supply Kits for Students at Weston Elementary School

E-7 APPROVAL CHANGE ORDER HS MASONRY REHAB (KITCHEN WALL/CAFÉ B)

RESOLVED, the Board of Education approves the following change order on the High School Masonry Rehab (Kitchen Wall/Café B):

Project Change Order #	Description of Change	Change Order Amount	Contract Total After Change Order
001	Credit of Unused Allowances	(\$35,000)	\$265,000

E-8 REJECTION OF BID FOR ROOF REPLACEMENT AT WESTON ELEMENTARY SCHOOL- NJDOE #35-3000-090-20-4000

WHEREAS, the Board of Education advertised for bids for a Roof Replacement at Weston Elementary School; and
 WHEREAS, on February 23, 2022 bids were opened and read aloud in the Conference Room at Manville High School with the following results:

BIDDERS	BASE BID	TOTAL BID
Safeway Contracting	\$1,125,000	\$1,125,000
Badger Roofing Company	\$1,280,000	\$1,280,000
Northeast Roof Maintenance, Inc	\$1,328,000	\$1,328,000
VMG Group	\$1,659,000	\$1,659,000
Galia Construction Inc	\$1,766,886	\$1,766,886
MAK Group LLC	\$1,854,758	\$1,854,758
DA Nolt Inc	\$2,392,306	\$2,392,306

WHEREAS, NJSA 18A:18A-22 states that the Board of Education has the right to reject the bids “if the lowest bid substantially exceeds the cost estimates for the goods or services” and

WHEREAS, given the current delays in product availability, the timeline for which the project was required to be completed could not be met, now, therefore, be it

RESOLVED, the Board of Education is rejecting all bids for the Roof Replacement at Weston Elementary School and will go back out to bid at a later date yet to be determined.

E-10 AWARD OF BID FOR BOILER REPLACEMENT AT WESTON ELEMENTARY SCHOOL - NJDOE #35-3000-090-20-4000

WHEREAS, the Board of Education advertised for bids for a Boiler Replacement at Weston Elementary School; and

WHEREAS, on March 24, 2022 bids were opened and read aloud in the Conference Room at Manville High School with the following results:

BIDDERS	BASE BID	Alt GC No. 1	TOTAL BID
DeSesa Engineering Company, Inc	\$358,700	\$25,000	\$383,700
Robert Griggs Plumbing & Heating LLC	\$384,500	\$28,450	\$412,950
United Welding & Plumbing	\$388,530	\$32,900	\$421,430
William Smith LLC	\$429,000	\$28,200	\$457,200
Bill Leary Air Conditioning and Heating, WHL Ent.	\$584,000	\$27,000	\$611,000
K&D Contractors, LLC	\$911,000	\$41,400	\$952,400

WHEREAS, David Rubin, Manville Board of Education Board Attorney, has analyzed the bids, determined that all are in compliance with the specification, and recommended the award to the company with the lowest responsible bid, now, therefore, be it

RESOLVED, the Board of Education awards the Boiler Replacement at Weston Elementary School to the lowest responsible bidder, DeSesa Engineering Company, Inc., 83 Dorsa Ave, Livingston, NJ 07039.

E-11 APPROVAL OF ADOPTION OF TENTATIVE BUDGET 2022-2023

BE IT RESOLVED that the tentative budget be approved for the 2022-23 School Year using the 2022-23 state aid figures and the Secretary of the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
2022-23 Total Expenditures:	\$33,045,653	\$5,085,537	\$38,131,190
Anticipated Revenues:	\$33,045,653	\$5,085,537	\$38,131,190
Taxes to be Raised:	\$15,656,016		

And to advertise said tentative budget in the Courier News in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held via virtual meeting on April 27, 2022 at 7:00PM for the purpose of conducting a public hearing on the budget for the 2022-2023 School Year.

E-12 APPROVAL OF TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2022-2023

WHEREAS, the Manville Board of Education recognizes school staff and Board Members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expense by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$3,000 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6a:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approved travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$60,000 for all staff and board members.

E-13 RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION - SCESC

WHEREAS, the Manville Board of Education desires to transport vocational school students and athletics to specific destinations; and

WHEREAS, the Somerset County Education Services Commission, hereinafter referred to as SCESC offers coordinated transportation services, and

WHEREAS, the SCESC will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee as presented to the Manville Board of Education as calculated by the billing formula adopted by the SCESC's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

FURTHER RESOLVED, the Board of Education approves this agreement for July 1, 2022 – June 30, 2023.

E-14 APPROVAL OF TRANSPORTATION AGREEMENT

RESOLVED, the Board of Education approves the annual Parent Transportation Agreement for Student #5 from February 3, 2022 through the remainder of the 2021-22 School Year in the amount of \$2,646.22.

E-15 APPROVAL ESEA GRANT AMENDMENT

RESOLVED, the Board of Education approves the FY22 ESEA GRANT to be amended with an increase due to carryover funds from the FY21 ESEA Grant as follows:

TITLE III IMM: \$11,223

E-16 APPROVAL SDA GRANT FUNDS

RESOLVED, the Board of Education approves the acceptance of \$36,175 in SDA Grant funds for Emergent and Capital Maintenance needs. The funds will be utilized to update the fire panel at the Alexander Batcho Intermediate School.

E-17 APPROVAL 2022-23 PRESCHOOL GRANT BUDGET SUBMISSION

RESOLVED, the Board of Education approves the submission of the 2022-23 Preschool Grant Budget in the amount of \$1,786,099.

The motion was seconded by Mrs. Lombardino and approved by roll call vote as follows:

AYES: Debra Babich, Rikki Erickson, Jennifer Esposito, Kristen Gall, Kelly Harabin, Tim Kenyon, Jeanne Lombardino and Sharon Lukac

NAYES: None

ABSENT: Josephine Pschar

F. Referendum: Timothy Kenyon, *Chairperson*

Mr. Kenyon reported that the next meeting will be on May 26th at Weston.

IX. OLD BUSINESS/NEW BUSINESS

There was no Old Business for this meeting.

New Business was as follows:

- **Mrs. Lukac asked if we have been working on graduation and do we have any plans we can share?**

- Dr. Maroun responded that yes, MHS graduation will be on June 16th at 6pm and ABIS graduation will be the night before. Plans will remain pretty much the same as they were pre-Covid traditions.
- There will be four tickets given to each family for graduation

X. PUBLIC COMMENT – Mrs. Lombardino will invite questions and comments from the public. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

At 7:19pm Mrs. Lombardino moved that the meeting be opened to the public for comment. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote. Mrs. Lombardino invited questions and comments from the public on agenda items only.

Mayor Richard Onderko
325 North Main Street
Manville, NJ 08835

- Mayor Onderko wanted to speak about the taxes going up in town. No flood aid received at this point. Municipal aid has not gone up in four years. Taxes are increasing. People are still recovering from the flood. Families can't pay their gas & electric bills. The town needs money.
 - Mrs. Lombardino responded that as a tax payer she does understand Mayor Onderko's concerns
 - Dr. Maroun offered our school facilities to Mayor Onderko so that he can hold a meeting for the town. He also said that we would be happy to work with him on leading the charge to encourage the state to provide the much needed funding for the town, but the School District will not be utilizing school funds towards this issue. The funding that is provided to the school is to be used to provide the best education possible for our students. While we've made great strides, we have been severely underfunded, and are still underfunded, and we must continue to use the funds for the needs of the school district.

Branden Agans
27 South 11th Avenue
Manville, NJ 08835

- Wanted to know if we would be getting reimbursed for the transportation provided for our displaced students from IDA.
 - Dr. Maroun said that the state is saying that there will be reimbursement
- Mentioned he saw an article on the Patch regarding a current employee leaving. That employee was Mr. Hemberger, who was present. Mr. Hemberger confirmed that he would be leaving in July for a new position in Bridgewater as principal.
 - Mr. Agans congratulated him on his new position

At 7:35pm Mrs. Lombardino motioned to close the meeting to the public. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

XI. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 10) *a matter rendered confidential by federal or state law*
- 11) *a matter in which release of information would impair the right to receive government funds*
- 12) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 13) *a collective bargaining agreement and/or negotiations related to it*

- 14) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 15) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 16) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 17) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 18) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

The BOE did not go into Closed Session.

XII. ADJOURNMENT

At 7:35pm Mrs. Lombardino made a motion to adjourn the meeting. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

Respectfully Submitted,



**Allison Bogart
Board Secretary**